REQUEST/APPROVAL PROCEDURE

Complete Sections 1 and 2 of the application form, have an official at your school complete Section III and return to The University of South Carolina School of Medicine. The application will be reviewed in the Office of Admissions/Enrollment Services and forwarded to the appropriate department for approval/disapproval. When the decision is made by the department (normally 2-3 weeks), the student will be notified immediately.

IMMUNIZATION STATUS

The completed Immunization form signed by a physician, health care professional or school official must accompany each application. Please follow instructions on the form.

INFORMATION FOR SYSTEM ACCESS FORM

Please complete and return the Information for System Access form with your other required forms. Complete only the sections that are indicated in red print.

APPLICATION DEADLINE

Applications are processed after May 1 and must be approved no less than 4 weeks prior to the beginning of the rotation period.

TUITION/FEES/ELIGIBILITY

Students attending Association of American Medical Colleges (AAMC) accredited by the LCME and students attending schools accredited by the American Osteopathic Association are not charged tuition, however a $25.00 application fee is required for each elective requested by an out-of-state student. Checks should be made payable to University of South Carolina School of Medicine. Students from schools outside the United States are required to have a faculty sponsor at The University of South Carolina School of Medicine.

REFUNDS

The $25.00 fee will be returned to you if the elective is filled or otherwise unavailable. (Checks are not deposited until after electives are approved.) The fee is not refunded if you are scheduled for an elective and then cancel.

CANCELLATION

If you have to cancel your scheduled elective, please contact the Office of Admissions/Enrollment Services at (803) 733-3325 at least 4 weeks prior to the start of the rotation period.

HOUSING

Limited housing for visiting students is available on a first-come/first-serve basis. Please indicate on the application form if you will need housing.

HEALTH INSURANCE

Health insurance is required.